

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES FOR AUGUST 14, 2019 BOARD MEETING

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:00 p.m.

Roll Call- Directors Martinson, Duckworth, Simons, Fulmer and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

Public Comment:

Mr. S. Durian wanted to clarify that he is not opposed to the Forked Horn hill project as a whole, he is opposed to the cost of the project.

Consent Items:

A motion was made to accept and approve the consent items from July’s meeting, with corrections, by Director Simons and seconded by Director Martinson; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 7/31/19 Inv#41
Dan Gilmore	\$ 883.52	General Manager for July 2019 Inv#40
Board Stipends	\$ 400.00	BOD Meeting 7/10/19
Catherine Turner	\$ 150.00	Invoice #56 Bookkeeping thru July 2019
Santa Cruz Bank	\$ 24,391.84	Chip Seal Payment #8
SLACTTC	\$ 735.80	LAFCO Allocation 2019/20
Sarah Switzer	\$ 367.74	Staples, Toner for printer

Total \$ 27,328.63

General Manager Report

Tax info was submitted to SLO county, two files were sent electronically, GM signed and returned counties proofs with corrections, as requested by county. Both the road maintenance and chip seal special assessments are set to be collected with the 2019/2020 tax rolls.

Hazard mitigation plan annex, County prepared workbooks for each participating agency. GM tried to clarify that the GSHCSD only deals with roads and has no authority in anything else within the district.

Correspondence Received

- SLO County Tax Collector requesting audit info.
- Salary and benefits survey. RE: Salary employees
- Duckworth got an email from Ed Costa, asking for permission to park equipment by the mailboxes while they work on Geneseo.

1. **Permit Status Report:**

A road was cut in on Silverado, GM needs to look into. Possibly look into a lien on the properties have not paid (or will not) the permit fee.

5095 White Tail- New driveway was paved without notice, have not received response from owner.

5175 White Tail- Report of driveway work, sent letter to contractor, Viborg, no response as of meeting time.

Active Permits:

Robert Greene APN 015-324-037 5631 Lone Pine Pl * PMT2016-05948

(*Greens' paperwork shows an incorrect APN number. The correct APN is shown above.)

Pat & Leslie Jones APN 015-144-0147 5850 Black Tail PMTR2018-02570,02638

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

Forked Horn hill project is on track for mid to late September, but due to asphalt plant there may be further delays.

There are some erosion issues at 5570 Forked Horn and possibly a couple other locations. GM will drive the district prior to the next meeting to have a better idea of possibly corrections that are needed. GM will talk to Mr. Bayus about possibly adding these repairs to his to do list while he is already working in the district.

*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

3. **Road Signs Installation Project:**

Board has decided to use the yellow and black signs throughout the district, will not put the signs on the dip or curve posts, where possible, unless it's safe to do so. (I.E. 20 mph is a safe speed to take curve or dip).

4. **Consider Temporary Meeting location:**

If need be, Steinbeck Winery or Barr Winery have opened up their facilities to let the board hold temporary meetings over the winter while Geneseo is closed for the bridge construction.

No need to adopt at this point.

Adjournment

A motion was made to adjourn the regular meeting by Director Duckworth, seconded by Director Simons and passed by unanimous voice vote. The meeting was adjourned at 7:56 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, August 14 at 7:00 p.m. at a NEW location, Creston Fire Station 50, 6055 Webster Rd in Creston, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer". The signature is written in black ink and is positioned below the text "Respectfully Submitted by,".

Sarah Switzer, Recording Secretary